## WITHDRAWAL / REFUND FORM



If a learner wishes to withdraw from a Bamara Education & Training course, the following form must be completed and returned to Bamara Education & Training as soon as possible. Any potential refund payable is subject to the return of this form. Please see our Student Handbook regarding Fees, Refunds and Fee Protection Policy additional information. Both documents can be found on our website or by emailing <a href="mailto:training@bamara.com.au">training@bamara.com.au</a> for a copy to be posted or emailed to you.

<u>Please note:</u> If you are unable to complete this form, at a minimum you must email the details below to <u>training@bamara.com.au</u>. Any potential refund payable will be processed from the date we receive your email, but only after we receive your official withdrawal. Emails alone are not acceptable.

WITHDRAWAL FORM			
Student Name			
Course enrolled into			
Commencement date		Date of last attendance/commencement into	
		online module	
Student contact		Contact email	
phone			
Reason for withdrawal/ refund			
Date of last invoice		Have you paid last	
		invoice?	
I understand that any potential refunds due are payable to the student, organisation, employer or			
third party who paid the invoice. If I (the student) have paid the invoice, my bank account details			
for any refund payable are located below. I understand these details will not be seen by anyone			
except Bamara Education & Training Admin staff for processing, and this information will be			
destroyed once the refund has been paid			
Invoice made out to:			
Bank Account name:			
BSB		Account no	
Signature of student:			
Any other notes of importance:			

Please return this form to: training@bamara.com.au or post: 19 Pulteney Street, Taree NSW 2430